



Administrative Policies and Procedures: 18.1

Subject:	Social Services Programs in Juvenile Justice Facilities
Authority:	TCA 37-5-105; 37-5-106
Standards:	ACA: 3-JTS-5C-01, 3-JTS-5C-02, 3-JTS-5C-03, 3-JTS-5C-04; COA: PA-GLS 10.01, 12.01, 18.02; PA-RTX 8.01; DCS Practice Standard: 3-101, 3-102, 8-306
Application:	To All Department of Children's Services Youth Development Center Superintendents, DCS Group Home Supervisors, Youth Service Managers of Treatment and All Facility Case Managers

Policy Statement:

Each Youth Development Center and DCS Group Home shall provide a social services program that makes a range of resources available appropriate to the needs of the youth including, but not limited to individual, group and family counseling, drug and alcohol education, family planning, HIV/AIDS education and special management programs.

Purpose:

To ensure youth in YDCs and DCS Group Homes are supported through a social services program that assists with family and personal problems through supportive guidance and professional assistance.

Procedures:

A. Social services programs at YDC's	The social services program at a youth development center must be administered and supervised by a person qualified and trained in social or behavioral services.
B. Counseling services	<ol style="list-style-type: none">1. Each youth must be assigned a facility case worker. Facility case workers should be available at a minimum ratio of one to every twenty-five (1-25) youth to provide counseling and social services to youth at times when they are available to participate.2. Facility case worker's schedules must be flexible to ensure that staff members are available to counsel youth at their request as well as on an emergency basis.3. Nothing in this section shall be construed to authorize the treatment of any mental, emotional, or adjustment disorder other than parent-child problems, child and adolescent anti-social behavior, other specified family circumstances, other interpersonal problems, phase of life problems, other life circumstance problems, and uncomplicated bereavement.

C. Community resources	<p>The Department of Children's Services, Division of Juvenile Justice will:</p> <ol style="list-style-type: none">1. Increase public awareness of its guiding principles and professional practice standards in order to promote the general welfare of youth and their families to encourage collaboration within the community.2. Expand community-based resources and services for youth and families in the communities in which they live.
D. Annual review of services	<p>The social services staff will annually review the collective service needs of the facility youth. The review will be used to determine the need for special programs to meet the needs of youth with specific types of problems.</p>

Forms:	<i>None</i>
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Collateral documents:	<i>None</i>
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